



For Office Use Only

Posted By: _____ Date Posted: _____

Office of the Registrar

Dean's Recommendation Letter

APPLICANT INFORMATION

To the Applicant: Please fill in the information requested in this section. Give this form to the Dean of Students at the most recent institution you have attended. To facilitate processing, please give your Dean a stamped envelope addressed to the Office of the Registrar at the below address.

**Rice University
Office of the Registrar, MS-57
Summer Sessions
6100 Main Street
Houston, TX 77005**

Name: _____ Gender: Male Female Date of Birth: _____
Last Name First Name Middle Name

Permanent Address: _____ City: _____

State: _____ Postal Code: _____ Country: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Pursuant to the Family Education Rights and Privacy Act, you may waive or reserve your right to see this evaluation form after it is completed by your previous institution. Please select "Yes" or "No" and sign below before asking your previous institution to complete this form.

Do you wish to waive your right to access/examine this evaluation form after it is completed? Yes No

Student Signature: _____ Date: _____

EVALUATION

To the Dean: It would be inappropriate for you to complete this form before the applicant has chosen one of the privacy options above. We need and appreciate your assistance. All information provided is strictly confidential. Recommendations are discarded before the candidates enroll.

The above-named student is applying as a visiting student to Rice University. Please confirm the following:

1. Is the above-named student in good academic standing at your institution? Yes No
2. Is the above-named student in good disciplinary standing at your institution without pending accusation of disciplinary violation or record of probation, suspension, or other disciplinary sanction? Yes No
3. Has this student been or will this student be granted a leave of absence to attend Rice? Yes No
4. Will your institution accept credits from Rice for which this student earns a grade of C or better towards his/her degree? Yes No
5. If you answered "No" to any of the questions, please explain below.

6. Additional Comments:

Institution: _____ Phone: _____ Email: _____

Printed Name: _____ Title: _____

Signature: _____ Date: _____